



Board of Directors Application

Name _____

Email _____

Phone h) _____ w) _____ c) _____

Address _____

Please tell us why you would like to join the KFFRC Board:

Do you have previous Experience on a Board? yes no

If yes, please specify: _____

Specific Areas of Relevant Expertise. Please select all that apply.

- | | | |
|---|---|--|
| <input type="checkbox"/> Accounting or Finance | <input type="checkbox"/> Community Relations | <input type="checkbox"/> Event or Project Management |
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> Human Resources/Personnel Management | |
| <input type="checkbox"/> Law | <input type="checkbox"/> Marketing | <input type="checkbox"/> Communications |
| <input type="checkbox"/> Grant writing/assessment | <input type="checkbox"/> Not-for-profit experience | <input type="checkbox"/> Policy Development |
| <input type="checkbox"/> Strategic Planning | <input type="checkbox"/> Education | <input type="checkbox"/> Other: _____ |

Board Member Roles and Responsibilities

Previous board experience is an asset but not required. Orientation will be provided. Board members should have an interest in community development and be willing to:

- Commit time for regular meetings and correspondence (approximately five hours per month)
- Volunteer at special events, as required
- Prepare in advance for meetings by reviewing and commenting on minutes and reports
- Understand the fiscal implications of decisions
- Be knowledgeable about the organization's values, mission, programs, and performance
- Be an ambassador for the organization and promote its work in the community
- Ensure the organization's financial viability and sustainability
- Develop policy frameworks

To carry out these responsibilities the Board meets once a month throughout the year with a brief break over the summer months. You may be required to participate on committees in addition to regular Board meetings. The Board is comprised of up to 15 members who are elected at the Annual General Meeting, typically held in late November. Terms are two years and members can serve up to two consecutive terms.

How did you find out about the KFFRC Board of Directors?

- Recommendation by a current Board member
- Recommendation by Staff member
- KFFRC Member
- Public Advertisement. Details: _____
- Other _____

Please submit your application by email to executivedirector@kffrc.com.

Thank you for your interest in the KFFRC!

Committee Use Only

Application received. Date: _____

Application has been reviewed by the Board. Date: _____

Action Taken by the Board: _____

_____ Date: _____