



We are hiring for a Family Resource Facilitator at our Goulds and Kilbride site

20-24 hours/ week

The Kilbride to Ferryland Family Resource Center Coalition Inc. (KFFRC), a community-based, registered charitable organization funded through the Department of Education and Child Development. The KFFRC provides a wide range of needs-based family resource programming designed to enhance parent-child relationships, promote healthy prenatal and postnatal care, and enhance child development in the communities from Kilbride to Ferryland, with emphasis on programs for families with children aged six years and younger.

We have an immediate opening for one part time Family Resource Facilitator. This position works collaboratively with other staff and will be working from the Kilbride and Goulds Family Resource Centre locations. Some responsibilities of this position include:

- Overseeing space, equipment and materials, and health and safety needs of young children including physical activities, nutritious snacks etc.
- Planning, advertising for, implementing, and leading developmentally appropriate enrichment programs for children
- Engaging parents with their children in a positive manner
- Assisting in the development of program policies which support a safe and effective program for parents and children
- Being aware of, and supporting the needs and concerns of parents
- Providing coverage for programs when other Family Resource Educators are off
- Hours will be mainly 9am-1pm Mon to Friday, and will include one to two evenings and occasional Saturday mornings throughout the school year.

Required Qualifications:

- A degree in social sciences, diploma in Early Childhood Education, experience working with families and/or children or a combination of training and experience.
- Certificate of Conduct with Vulnerable Sector Check
- First Aid/CPR Certification
- A valid driver's license and use of a vehicle is required.
- He / She should be highly motivated and able to work independently. This person must display a proven ability to work in a team approach with parents, children, and community groups.
- He / She should possess good organizational, leadership and communication skills.

Please send resumes to executivedirector@kffrc.com

Position will be advertised until filled.