



We are hiring a Family Resource Facilitator for our Goulds and Kilbride sites

17.5-20 hours/ week

The Kilbride to Ferryland Family Resource Center Coalition Inc. (KFFRC), is a community-based, registered charitable organization funded through the Department of Education. The KFFRC provides a wide range of needs-based family resource programming designed to enhance parent-child relationships, promote healthy prenatal and postnatal care, and enhance child development in the communities from Kilbride to Ferryland, with emphasis on programs for families with children aged six years and younger.

We have an opening for one part time Family Resource Facilitator. This position works collaboratively with other staff and will be working from the Kilbride and Goulds Family Resource Centre locations. Some responsibilities of this position include:

- Overseeing space, equipment and materials, and health and safety needs of young children including physical activities, nutritious snacks etc.
- Planning, advertising for, implementing, and leading developmentally appropriate enrichment programs for children
- Engaging parents with their children in a positive manner
- Assisting in the development of programs that support parents and children
- Being aware of, and supporting the needs and concerns of parents
- Providing substitute coverage for programs
- Hours will be mainly 9am-12:30pm Mon to Friday and will include one evening a week (Wednesdays) during the school year.

Required Qualifications:

- High school diploma, some post-secondary education preferred. Experience working with families and/or children or a combination of training and experience.
- Certificate of Conduct with Vulnerable Sector Check
- First Aid/CPR Certification
- A valid driver's license and use of a vehicle is required.
- Highly motivated and able to work independently. This person must display a proven ability to work in a team approach with parents, children, and community groups.
- Good organizational, leadership and communication skills.

Please send resumes to executivedirector@kffrc.com

Position will be advertised until filled.